

## **Salem Electoral Board**

**February 1, 2016**

### **Minutes**

Salem Electoral Board Meeting was called to order by chairman Everett Obenshain at 4:35pm February 1, 2016 for the sole purpose of appointing personnel to conduct the election procedures for the term of March 1, 2016- February 28, 2017.

There was a motion by Chairman Obenshain to dispense with the reading of minutes from the board's meetings October 26 and November 4, 2015 after all of the electoral board signatures were acquired. The motion carried.

The listing of officers of election who have expressed a desire to serve for all general and local elections in Precincts 001-010 was presented and a motion by Vice Chair Steve Smeltzer was seconded by Secretary Elam and approved.

Secretary Katherin Elam made a motion to allow the Registrar the ability to hold a special training of election officers who are absent from the scheduled training because of medical treatments and unavoidable travel.

Six names of machine and poll book technicians was presented and unanimously approved for a twelve month term.

To ensure the integrity of the elections for the timeframe of March 1, 2016 - February 28, 2017 the board requested time with Sharon Pratt current Deputy Registrar to ask of her desire to hold her current position and to share any concerns she had in being able to conduct her job. Ms. Pratt acknowledged her intention to continue in her position and expressed the need to add an assistant registrar for the busy election year 2016.

The third grouping of election personnel - Deputy Registrar (full-time) one Assistant Registrar, an on-call Registrar and one volunteer Assistant Registrar were approved by an unanimous vote of the board.

Steve Smeltzer made the motion and it carried to authorize the Registrar, Deputy Registrar, and Assistant Registrars the ability to process absentee ballots for all elections in the year of 2016.

There was a reminder that the next electoral board meeting is Monday February 22 to review the training agenda for the March presidential primary.

The meeting was adjourned by Chairman Obenshain at 5:20pm

Respectfully Submitted,

Katherin A. Elam

Secretary